

Colorado 911 Resource Center Board meeting minutes
July 9, 2009
Steamboat Springs, CO

- I. Meeting called to order at 12:38. In attendance: Brian Shepherd, Vicki Pickett, P.B. Schechter and Daryl Branson.
- II. Agenda approved.
- III. Minutes were not taken at the last meeting on 5/14/09.
- IV. Directors Report

Daryl has compiled an updated PSAP survey and it will be going out to the PSAP's and Authority Boards, starting out at Adams and Arapahoe Counties. It will include a cover letter stating the purpose of the survey, basically an effort to report a "State of 911" overall, hopefully we will get a good response.

The polycom phone conference system has been purchased, however the system still needs more hardware to adapt to the different sites where the meetings occur.

V. Old Business

Discussed the comparison of the Resource Center and the 911 CO Foundation. Each has different agendas and Daryl does not see a conflict between the two and this can be a good opportunity to work together. Brian asked is there were any legal issues between the 2 groups and being a board member for both. We will wait for the 911 CO Foundation to look into their board membership and any conflicts with the PUC 911 Task Force membership.

P.B. brought up the question of accountability for the Resource Center to the PUC. It was explained that the Resource Center reports to the 911 Task Force and the Task Force reports to the PUC, but no direct report.

VI. New Business

a. Request for Change to Compensation

Daryl has lost his existing health insurance coverage. He was originally reimbursed for his portion of the cost for this by the board. In order to obtain individual coverage, Daryl has requested to no longer be reimbursed for his costs for health insurance, instead asked to have a change to his salary. The increase requested would be to his total compensation package. First motion made by P.B., second by Vicki, approved unanimously.

b. Review and Approval of new Budget Report Format

Daryl presented the new format in the Executive Director's budget report. Brian asked if the board could receive this monthly. This will also help

with the 2 year audits that are conducted. New format approved unanimously.

c. Approval of Legal Advice Policy

Daryl has worked with Kimberly Culp on her proposal to have the Resource center pay or reimburse for legal advice outside of Resource Center business. Daryl will check into the Colorado rules for organizations' budgeting practices.

Brian stated if we approve legal costs, we would need to have some oversight of related issues. P.B. suggested that any request that comes forward would include a proposal including total hours and total costs with a fixed amount. Daryl stated that this would be an internal policy and he will add detail to include approvals of any legal expenses need to be pre-approved by the board. There was a question if we should spend over the budgeted amount, it was decided to wait until the other board members are present to vote on this.

VII. Open Discussion

Vicki attended the national NENA conference in Texas and had spoken to some NENA members who had thought that Colorado now had a state 911 coordinator. Daryl stated that he does attend NASNA meetings, which have been very helpful in his position and sometimes for expediency purposes, he has simplified his job description when introduced. He apologized for any misunderstanding.

There is \$667,000 available grant funding for the state, this is the minimum amount allotted. There will be a second round for any monies not claimed in the first round. Jaci Louise (911 Solutions) asked if there was a way to get the different Authority Boards involved in this with the short time frame to apply for the grant by 8/4/09? What is the plan for the grant moneys, if awarded? Brian suggested getting quick approvals from a few of the metro area Authority Boards to assist funding the matching funds needed for the grant.

We have 3 years to come up with the monies and would just need a commitment to include in the application. This grant will not fund an entire statewide project, but could help fill gaps, fund studies, etc. Lynn Notarianni (PUC) suggested this grant would dovetail nicely with the broadband grants. Brian compared this with the CDOT camera system network in the metro area. Jeff Irvin (Jefferson County) added that if we could offer rural areas a benefit, we are more likely to get buy-in and support from them. Jaci Louise asked about the 5 counties in the state who are still not Phase II. Brian asked what these counties need? Jaci Louise advised that a northern PSAP has a separate ALI databases and are not set up for this. They would need an entire system built. She is not sure what the issues with the other 4 counties are.

Brian asked if the grant is a 100% match? Daryl – yes, 100% match, but there can be a lot of in-kind match, such as salaries, etc. It would definitely be an issue if the grant monies do not assist the non-phase II PSAP's and bring them up to a consistent level. Brian agreed that should be a priority. We should have the Authority Boards agree to the concept as soon as possible so that we can show in the application that we will be able to obtain the matching funds.

Lynn Notarianni (PUC) – If I understand correctly, there are 4 things that need to be done to apply for this:

- (1) find out what the 5 counties that are not Phase II need
- (2) a designated statewide coordinator
- (3) get pledges for funding from Authority Boards and in-kind donations
- (4) Denver metro area NexGen piece with CDOT

A question was raised about the Resource Center by-laws that state it can not give money to PSAP's and would this grant contradict that? Daryl stated that it shouldn't be a problem as this would be pass-through monies. Center could acquire a separate account to keep them separate from Resource funds?

Meeting adjourned at 1:35.